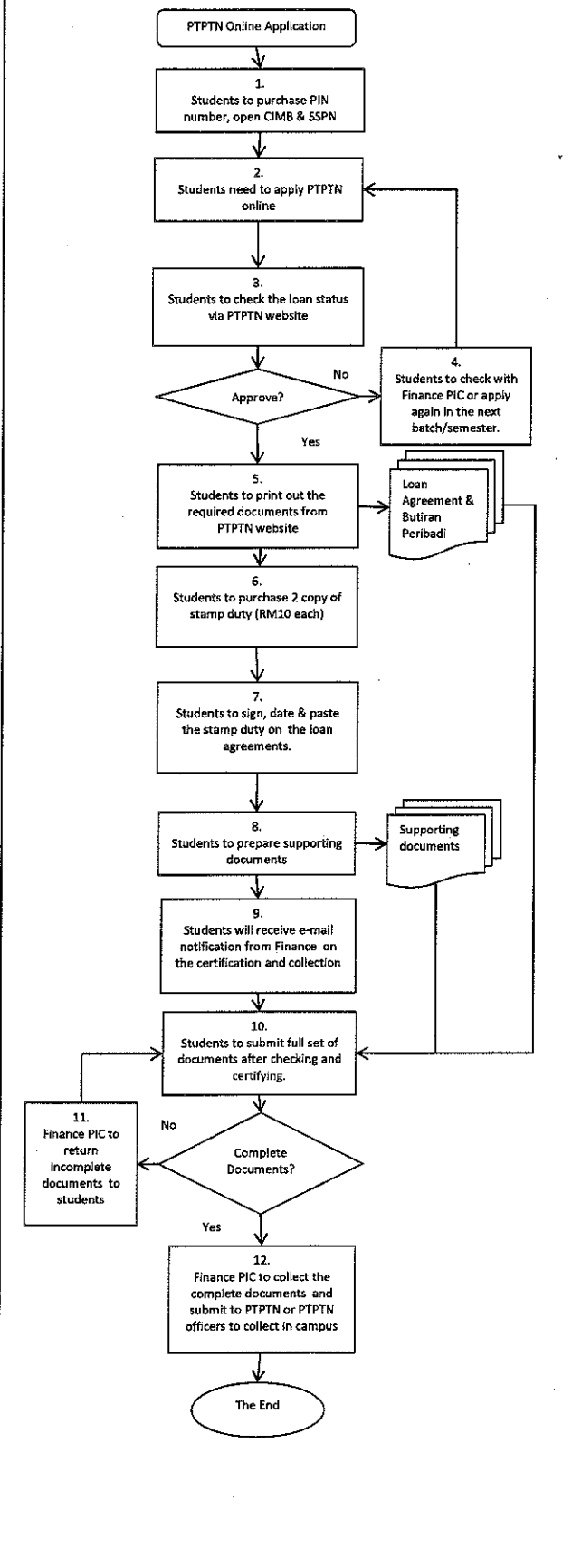


PTPTN Loan Application



Notes:

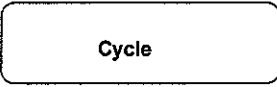
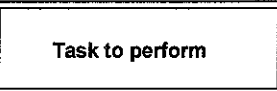
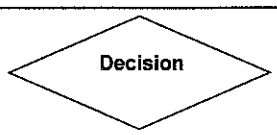
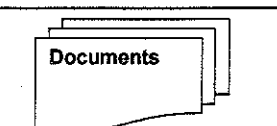
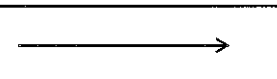
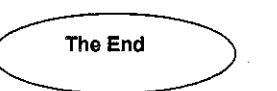
- 1
 - Students need to purchase PIN number from BSN Bank which cost RM5.
 - Students need to open CIMB account (under student's personal name) for the purpose of PTPTN loan disbursement.
 - Students required to open SSPN account with minimum of RM20 in authorized bank as stated below:-

(a) BSN	(d) Bank Islam	(e) Bank Rakyat
(b) CIMB Bank	(c) Agro Bank	(f) Maybank
 - Note: For more details, students may visit the link at <http://www.ptptn.gov.my/web/guest/simpanan/khidmat>
- 2
 - Students are required to apply PTPTN online at <http://www.ptptn.gov.my/gateway> with the provided deadlines.
- 3
 - Students are required to check the application result 7 working days after the closing date of online applications via PTPTN website at <http://www.ptptn.gov.my/gateway/>
 - Note: Students may contact PTPTN hotline at 03-2080 4455 or e-mail webmaster@ptptn.gov.my if they have any enquiries on the online application or the online system.
- 5
 - Students to print out the following documents from PTPTN website:-
 - (a) 2 copies of loan agreement
 - (b) 1 copy of Butiran Peribadi
 - Note: Please refer to the checklist.
- 6
 - Students to purchase 2 copies of stamp duty (RM10 each) from post office.
- 7
 - Students to sign on the 2 copies of loan agreements
 - Students to date the agreements after the PTPTN offer date. Please ensure same date being used throughout both agreements.
 - Finance Staffs of Monash will sign on your loan agreement as witness.
 - Students to paste the stamp duty on the loan agreements
 - Note: Please refer to the checklist.
- 8
 - Supporting documents that need to be prepared as stated below:-
 - (a) 1 copy of student I/C
 - (b) 1 copy of Monash Full Offer Letter
 - (c) 1 copy of SPM certificate
 - (d) 1 copy of Pre-University qualifications such as STPM, UEC, Diploma or other relevant certificates of completion and Academic Transcript of results
 - (e) 1 copy of student CIMB Bank account details
 - (f) 1 copy of father and mother income confirmation document such as latest monthly salary slip or Government pension card.
 - (g) Students who have completed at least one semester of studies at Monash University must also furnish an Enrolment Verification Letter and Academic Transcript of results
 - (h) 1 copy of SSPN bank account details
 - Note: Please refer to the checklist.
- 10
 - Finance will help to check the completeness of documents and certify on the necessary documents.

Appendix

Explanation of Diagram

The process flow is drawn in a field that consists of different types of shape and arrow. The types of shape and arrow are explained as below:-

	<p>The rounded rectangle represents for a Cycle box</p>
	<p>The rectangle stands for a task that is carried out by an employee. The function of the employee is described in the box itself.</p>
	<p>The diamond stands for a decision table, usually yes and no optional answer.</p>
	<p>This block represents the multi-documents used by the employees.</p>
	<p>An arrow shows either the direct flow of entities (items or information) through the diagram or the sequence of the processes.</p>
	<p>The oval stands for the end of the process.</p>

Appendix

Checklist of PTPTN Loan Application

No	Documents	Remarks
<p>Documents to print out from PTPTN website</p>		
1	2 set of loan agreement	Please paste the stamp duty (RM10 each) on the agreement and <u>DO NOT CROSS ON THE STAMP.</u> Students to date the agreements after the PTPTN offer date. Please ensure same date being used throughout both agreements.
2	1 copy of Butiran Peribadi	
<p>Supporting documents to prepare</p>		
3	1 copy of student I/C	Both side in same page.
4	1 copy of Monash Full Offer Letter	
5	1 copy of SPM certificate	
6	1 copy of Pre-University qualifications such as STPM, UEC, Diploma or other relevant certificates of completion and Academic Transcript of results	Please write name, IC, & University's name on top of the document.
7	1 copy of CIMB Bank account details	Only copy 1st page of bank account book/ministatement/ yellow deposit slip / confirmation letter from CIMB
8	1 copy of father and mother income confirmation document such as monthly salary slip or Government pension card.	a) Kindly take note that you need to confirm both your parent's income status. You may download the Income Declaration Form at http://www.ptptn.gov.my/web/guest/borang2 for parent who is self-employed or not working. b) Please write name, IC, & University's name on top of the document.
9	1 copy of Enrolment Verification Letter & Academic Transcript of results for students who have completed at least one semester of studies at Monash University	Only applicable for students who have completed at least one semester of studies at Monash University
10	1 copy of SSPN Bank account details	a) From 1st January 2012, students are <u>REQUIRED</u> to have SSPN account with minimum savings of RM20.00 . b) For newly open account, students may submit the opening account application form. c) For students that already have SSPN account, he or she may submit the statement of SSPN account or Card SSPN . d) Students may also download the Statement of SSPN account in PTPTN website: www.ptptn.gov.my .

Kindly take note that all the documents need to print out in **SINGLE SIDED A4 PAPER** with **BLACK INK** only.
Please use only **BLACK BALL PEN** to sign and date the agreements.