Pre-Arrival

**Step 1: Start looking for your accommodation**
Refer to this link and look for your accommodation in Malaysia.

**Step 2: Download Visa Approval Letter (VAL)**
Download your eVAL in Track My Application. Plan your travels to enter Malaysia at least 1 month before your e-Visa Approval Letter (eVAL) expires.

**Step 3: Apply for a Single Entry Visa (SEV) before travelling to Malaysia (if necessary)**
Check here if your country is listed that requires a SEV before entering Malaysia. If you require one, check with the Malaysian diplomatic mission closest to you for the length of time for processing of SEV.

**Step 4: Prepare the necessary documents for your journey**
Bring along the following documents before boarding your flight to Malaysia.
- A valid passport
- Offer letter issued by Monash University Malaysia
- e-Visa Approval Letter (e-VAL)
- Single Entry Visa (SEV) (if applicable)
- Sufficient funds to cover the cost of living in Malaysia for approximately 12 weeks
- A valid Yellow Fever Vaccination Certificate for those coming from or transited more than 12 hours through countries with risk of Yellow Fever transmission.

**Step 5: Purchase your flight ticket to Malaysia**
When booking your flight ticket to Malaysia, please remember that international arrivals are only permitted at KLIA and KLIA 2.
On Arrival

Step 6:
Proceed to the International Student Arrival Centre (ISAC) for verification purposes. Thereafter you will be accompanied by the ISAC personnel for Immigration clearance.

Step 7: Registration process and Immigration clearance:
Present your eVAL and SEV to the Malaysian Immigration Department counter officer at the airport. The respective Immigration Officer will issue you with a Special Pass*. Note that the Special Pass is only valid between 14 to 30 days.

*If you receive a Social Pass stamp, please return to the Immigration Counter and request an amendment of the stamp. The Immigration Department will not issue you with a student pass sticker if a Social Pass stamp is issued.

Step 8:
Check if you have filled up the airport pick-up form at least five (5) working days before boarding the flight if you opt for an airport pick-up.

*Note: This is a one-time free service provided by Monash University Malaysia.

Step 9:
Complete the post-arrival medical screening on the next working day upon your arrival in Malaysia

- Click here for a list of EMGS appointed clinics or hospitals. Please ensure that the clinic has an in-house X-ray facility for your convenience.
- Bring the following documents with you to the clinic for your medical screening:
  - Your original passport
  - A copy of your passport info page
  - Health Examination Report
  - Consent Letter
  - Letter of Undertaking

Once you have completed the post-arrival medical screening, the clinic will issue you a medical slip.
Step 10:
You must submit your documents to the International Student Pass Office (ISP) at Monash University Malaysia immediately after you complete your medical screening. Please complete this form and bring along the following documents:

- Original passport
- A copy of your passport information page and the latest entry/valid pass page
- Three passport-sized colour photos with white background (3.5cm x 4.5cm)
- Make payment for the Special Pass fee of RM300 and submit the proof of payment at the Finance Helpdesk
- Completed IM12 Form (complete Section A and B only)
- Original medical slip

This endorsement process by the Immigration Department of Malaysia takes between 4 - 6 weeks, which means you will not have your passport with you for up to 6 weeks while this process takes place. Once your passport has been endorsed, we will contact you via email to arrange for collection.

Step 11: Enrolment
Upon submitting your passport, access for enrollment will be granted the next working day. Further details on enrolment of units can be found in Let’s Begin.

Step 12: Open a bank account
Please note that banks may require your Student Pass to be valid for more than 6 months. You are only able to open a bank account once you have obtained the new Student Pass endorsement.

i) Apply to open a bank account
Bring the following documents with you to apply to open a bank account:

- Your original passport with the Student Pass endorsement sticker
- Bank account opening forms
- Student verification letter (your request will be processed within 3 working days)
- A Maybank kiosk is available on campus for you to drop by and begin your bank account setup

The bank will process your application and this may take up to 2 weeks.

ii) Open a bank account
Once your application is successful, the bank will contact you to come in person to the bank to open the bank account.

You may consider opening a bank account at Maybank, which is located at:
No. 30 & 32, Jalan PJS 11/28A, Bandar Sunway, 46150 Petaling Jaya, Selangor
Opening Hours: 9:30 AM - 4:00 PM (Monday-Friday)

You are welcome to open a bank account at any other bank of your choice but please note that requirements may differ from bank to bank.

You are strongly advised to ensure that you have sufficient funds to cover the cost of living in Malaysia for approximately 12 weeks. It may take up to 12 weeks from your arrival until your bank account is ready to receive funds transferred abroad.
GOT A QUESTION?

If you have any questions regarding the procedures for entering Malaysia, please contact:

**International Student Pass**
Tel: +603 5514 6070 (9am - 5pm weekdays only)
ISP Helpdesk: [https://isphelpdesk.monash.edu.my/](https://isphelpdesk.monash.edu.my/)

If you face any difficulties after arriving in Malaysia, please contact
**EMGS International Student Arrival at Kuala Lumpur International Airport (KLIA)**
Tel: 6013 222 7745 (7 am - 11 pm)