

# GLOBAL INTERCAMPUS PROGRAM-2019 STUDY PLAN SCHOOL APPROVAL

For students intending to study on a Global Intercampus Program at Monash Australia campuses

## COMPLETING THIS FORM

Students applying for Global Intercampus Programs (GIP) **must obtain** an approved Study Plan prior to completing an online application for the program through Monash Abroad. Only school-approved Study Plans can be uploaded into the GIP application portal. Please read the advice below before completing this Study Plan for your preferred Monash Australia host campus.

## SUBMITTING THIS FORM

Study Plans must be submitted to School Course Management Office for school approval no later than:

**March 15** to participate in Global Intercampus Program in Semester 2, 2019.

### STEP 1: Obtain course advice

Engage with your school/s for course progression advice before completing your study plan.

### STEP 2: Select your units

- Use the online course handbooks for the campus you are applying for to select the units you want to study. The handbook can be found at [monash.edu/pubs/handbooks](http://monash.edu/pubs/handbooks)
- Make sure the units are offered at the campus you want to go to and are available in the semester you plan to go
- It is often easier to get school approval if you study elective units at another campus
- If you are a business student at Monash Malaysia, check the mathematics requirements with your school to apply to Monash Australia
- If you want to study core units you will need to find ones that have similar content to the equivalent unit at your home campus. Some faculties require the content to be up to 80% similar
- You should speak to your course management office about which Monash Australian units are suitable.
- You should carefully check the campus on which relevant Australian units are taught. You can choose units on both Clayton and Caulfield campuses. For Peninsula you must study all your units at that campus. Only Pharmacy is taught at the Parkville campus.

### STEP 3: Prepare your Study Plan

- Enter details of the overseas units you have chosen in Section 3 of this form. You must enrol in a full-time load (18 – 24 credit points) of on-campus units only.
- You should select two or three spare units in case your faculty does not approve all your choices, or there are timetable clashes or some units are cancelled after you arrive at your host campus. It is much easier to get alternative units approved before you leave rather than by email after you arrive.

### STEP 4: Get your Study Plan approved

- You need to get your completed study plan approved by your School.
- Double degree students should engage with both schools to understand required steps and approval process.
- Engineering students at Monash Malaysia must complete an Expression of Interest form and be selected by their school before completing this application
- Pharmacy and MBBS students must submit their applications directly to their faculty for pre-approval. If and when their application is approved it will then be sent to Monash Abroad.

### STEP 5: Upload this form to Monash Abroad Portal (MAP)

- Once your faculty/school has approved your study plan (section 4 and 5 of this form), you will need to upload a scanned, PDF copy onto the Monash Abroad Portal.
- Ensure this is completed before the final Global Intercampus Program application deadline:

**For Semester 2, 2019 programs:**  
31 March, 2019

