

Date: _____

To: Manager, Research and Development / Manager, Course Management

HONOURS/POSTGRADUATE DIPLOMA STUDENT PROGRESS STATEMENT

Student name <i>(as per passport)</i>			
Monash ID		Period of review <i>(month and year)</i>	
Course		School	

This Section is to be completed by the Supervisor

I confirm that the progress made in research and course of study by the above-mentioned research student under my supervision is:

- Satisfactory**
- Unsatisfactory - without valid reason**
- Unsatisfactory - with valid reason(s)**

This section is to be completed if progress is marked as *Unsatisfactory*

- I confirm that relevant counselling/discussion has been held with the student on dd/mm/yyyy
(Note: If counselling/discussion has not taken place, please state the specific date it is scheduled on in the 'Comments' section below)
- Student is to be referred to the International Student Support office for consultation/support on non academic matters.

Comments: _____

Sincerely,

Supervisor Name:
Position:

Acknowledgement by student: (signature) _____ (date) _____