



Deferment application form

This form is to be used by local and international students who have been made an offer for a course at Monash University Malaysia and wish to defer their enrolment for that course.

If you are currently enrolled in a course at Monash and wish to take a period of leave, you should complete an Intermission application form.

International students who wish to defer the offer of their place must contact the International Students Services Unit for advice.

Deferment

In most cases if you are deferring the offer of your course, you may do so for a period of up to twelve months at the discretion of the enrolling faculty.

You are not normally permitted to defer an offer for a Monash course with the intention of undertaking studies at another institution in Malaysia or overseas during the period of deferment.

If you wish to undertake studies at another institution during the period of deferment, you are advised that credit will not be granted towards the Monash degree unless the study was approved by the enrolling faculty at Monash as part of the deferment conditions.

You should consult your enrolling faculty for further advice on this matter.

Closing dates

Applications for deferment must be received by the start of the semester. If you do not submit an Application for deferment prior to the semester start date, you risk losing your place in the offered course.

This form **must** be completed and lodged with or posted to:

Admissions Office
Marketing and Future Students
Monash University Malaysia
Jalan Lagoon Selatan
46150 Bandar Sunway
Selangor Darul Ehsan
MALAYSIA

Phone: +603 5514 6000

Email: mum.admissions@monash.edu

Privacy statement

The information on this form is collected for the purposes of assessing your application for Deferment. If you do not complete all questions on this form it may not be possible for the application to be assessed by your enrolled faculty. Personal information may also be disclosed to the relevant institutions for verification of your previous studies. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please email to mum.admissions@monash.edu

If you change your address during the period of deferment please contact the Admissions Office to ensure your address details are updated for future correspondence

Deferment application form

Section A Personal details

 Monash student ID number

Family name _____

Given name/s _____

 Sex (M or F) Date of Birth

Postal address _____

Postcode

Telephone _____ Mobile _____

Email _____

If you change your address during the period of deferment please contact Admissions Office to ensure your address details are updated for future correspondence

Section B Course details

Course title _____

 Course code _____ Campus **Malaysia**

Section C Details of deferment

Deferment start _____ Return _____

Deferment in this course is normally available up to 12 months (1 year) only. Deferment is not typically granted for students to pursue studies at another tertiary institution. Where a student intends to undertake study in Malaysia or overseas during the deferment period, credit will not be granted towards the Monash degree unless this study was approved by the enrolling faculty at Monash as part of the deferment conditions.

Do you intend to undertake study at another Institution in Malaysia or overseas during the deferment period?

 Yes No

If yes, where and what course?

Section D Applicant's declaration

I declare that the information supplied on this form and the information given in support of my application is correct and complete.

I authorise the University to obtain official student records from any educational institution necessary to make an informed decision about the application or matters that concern enrolment.

I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application may result in a delay in the assessment of my application or a withdrawal of the offer of a place.

Signed _____ Date _____

Office use only (Faculty/School Approval)

 Accept application Reject application Keyed

Comments _____

Student advised by _____

Processed by _____ Date _____