

Frequently Asked Questions

October 2021

A0503 Diploma in Higher Education Studies (DHES)

School of Arts and Social Sciences

Monash University Malaysia

1. What is the DHES program?

It is a pathway program to one of a selection of Bachelor's degree courses in four streams: Arts and Social Sciences, Business, Computer Science and Science.

2. Who do I consult if I have questions on course progression?

Please contact Ms Choo May May (Education Manager at School of Arts and Social Sciences): choo.may.may@monash.edu, Ms Nurul Farahin (Senior Administrative Executive): nurul.farahin@monash.edu or Ms Krystal Anne (Administrative Executive): krystal.anne@monash.edu as your first point of contact.

3. What do I have to do in order to complete DHES and progress to an undergraduate course?

You have to complete all eight predetermined core units in the diploma on the first (and only) attempt. You can find this information at <https://handbook.monash.edu/current/courses/A0503>

4. How long do I have to complete DHES?

You have a maximum of two (2) years to complete DHES (including any period of intermission and suspension) and a minimum of one year or two semesters in order to complete all eight core units in your stream.

5. I'm not doing well in my studies in DHES. Who do I speak to?

Professor Beverley Webster who is the DHES course coordinator. You can find her at Building 2, Level 3, Room 29A (2-3-29A) or you can email her at: Beverley.Webster@monash.edu.

6. I'm not doing well in one of the units in my stream. Who do I speak to?

You should speak to your unit lecturer or tutor in the first instance. If your academic progress remains unchanged over a period of time, you may speak to the course coordinator.

7. What are the minimum admission requirements for progression to a Bachelor's course in my stream?

Streams	Minimum WAM	Additional requirements
Arts	WAM 50	<ul style="list-style-type: none">• Completed and passed all of the stipulated 8 units on the first (and only) attempt• Achieved the minimum average WAM for the corresponding degree• Fulfilled General Studies U1 level requirements.
Business		
Science		
Computer Science	WAM 60	

8. Can I overload on second or third year units while in DHES whilst I wait to repeat a core DHES unit?

No. You must complete **all and only** the eight core units in your stream in order to progress to year two of your chosen undergraduate course.

9. Am I allowed to enrol in units in the other DHES streams to complete my studies?

No. You must enrol only in the units offered in your stream.

10. I have completed one semester in DHES Computer Science but it was not to my interest. Am I allowed to change my current stream to another stream in DHES?

No. You are not allowed to change your stream during the mid-way of your course.

11. Is there a support system to help me academically?

Yes. Check if your School offers PASS (Peer Assisted Study Sessions) that you can sign up for.

12. Am I required to enrol and pass the General Studies (GS) units?

Yes, you must **enrol and pass** the General Studies units. For Malaysian students, you are required to enrol into MPU3113 Ethnic Relations and MPU3123 Islamic and Asian Civilization. *Malaysian students whom did not obtain a credit or undertake Bahasa Melayu (BM) in Sijil Pelajaran Malaysia (SPM) will be required to enrol, undertake, complete and pass **MPU3212 National Language A**. Meanwhile, for International students, you are required to **enrol and pass** MPU3143 Communicative Malay 2 and MPU3173 Malaysian Studies 3.

For more details GS please visit the following website:

<https://www.monash.edu.my/sass/future/general-studies/gs-units-required>

13. What if I have failed to complete the General Studies (GS) units?

You need to repeat and pass the failed GS units. Please take note that, you are unable to progress to the destination degree until you have fulfilled the GS requirements even if you have completed all 8 eight core units in your stream.

14. I have deferred my final exam in Semester 1 (final 4 units to complete DHES), what are the implications it will have on my course progression?

There will be a delay of progression at least one semester to the destination degree course as you won't make it on time for the July intake (e.g.: Semester 2). Your overall final results will be taken into account to determine whether you qualify for admission into the degree course and it will be too late by the time the deferred exam result is published on Week 5 of Semester 2. You may apply for the next intake in February of the following year.

15. I have failed previously and ended up with one last remaining unit needed to complete DHES in my final semester. In order not to waste time, am I able to enrol into the destination course degree units while still being enrolled in DHES?

No, minimum admission requirements for progression must be met (see Q7) before advancing to the destination degree course.

15. Once I have completed my DHES, am I automatically transferred to the Bachelor's Degree course?

No. To progress into second year degree, you are required to:

Step 1: Fill in the Internal Course Transfer form via the [SORS online form](#) (*International students are required to get the ISP checklist and attach it to the application)

Step 2: Attach the unofficial academic transcript results from WES

Step 3: Submit the above documents to the respective Education Management Office of destination course by the stipulated deadline

which will be advised by EMO (Arts) in due course.

16. I have completed the DHES Arts stream with WAM 60 and my initial plan was to pursue an Arts degree but now I've changed my mind and want to progress to a Computer Science degree instead. Am I eligible to apply?

Yes, you are eligible to apply to other degree courses provided you **meet the subject prerequisites of the intended course and Q7 criteria**. For more information on the subject prerequisites requirements please refer to the Monash Malaysia Undergraduate degree entry requirements webpage:

<https://www.monash.edu.my/study/undergraduate>