

MANUAL ENROLLMENT GUIDE -UNDERGRADUATE-

IMPORTANT NOTE

- Please take note that, you are required to click the submit button via [WES](#) if you have fulfilled the following requirement.
 - Total Units to be enrolled for the current year is 8. Breakdown as below :
 - 4 units - February semester
 - 4 Units - July semester

KINDLY TAKE NOTE

- If you wish to change the unit after you have done the enrollment, you are allowed to do so by Friday Week 2 of the each semester

BELOW ARE THE STEPS ON HOW TO ENROL VIA THE WES SYSTEM

STEP 1

- Please login to your WES and click 'Enrolment/ Re-Enrolment'

Web Enrolment System	Web Enrolment System
Enrolment / Re-Enrolment	Enrolment / Re-Enrolment
Fees / Scholarships	• Enrolment / Re-enrolment  - Includes: Unit Enrolment, Area of Study, Questionnaire, CSP, HECS-HELP, FEE-HELP, SA-HELP • Research enrolment summary • Intermission • Deferment • Course discontinuation • Commonwealth Assistance Notice (CAN) Only for students with CSP, HECS-HELP, FEE-HELP or SA-HELP • Credit (advanced standing) • Enrolments website
Student Services	
Course Progression	
Enrolment Access Dates	
WES Guides	
Monash Links	
my.monash	
Allocate+ (Class Allocation)	
Class timetable (prev. MUTTS)	
Moodle	

STEP 2

- Click 'I Agree'

Web Enrolment System	Web Enrolment System
Enrolment / Re-Enrolment	Student Acknowledgement, Agreement and Consent
Fees / Scholarships	• I have read the University's student data protection and privacy collection statement. Note: If enrolling at Monash University Indonesia - I acknowledge that my personal data is being used for the purpose of facilitating my enrolment to the course/s outlined in this agreement only. • If tuition fees are paid by an organisation registered with Monash University as a sponsor, I authorise the University to release fee and academic progress information to my sponsor, including via electronic means. • If under 18 years of age, I authorise the University to release academic progress information to my Monash University-approved caregiver. • I agree to be bound by the Student Charter, the University regulations, and policies, procedures and schedules of the University that apply to the University's students, as amended from time to time, and I agree to pay all fees, levies and charges directly arising from my enrolment. • I consent to receiving electronically, information and business documents relating to my enrolment from the University and from University-owned companies that provide support services to students on behalf of the University. • I agree to access the correspondence of my Monash University student email account on a regular basis. • A version of this statement is available in Bahasa Indonesia.
Student Services	
Course Progression	
Enrolment Access Dates	
WES Guides	
Monash Links	
my.monash	
Allocate+ (Class Allocation)	
Class timetable (prev. MUTTS)	
Moodle	I Agree Don't Agree

STEP 3

- **FOR UNDERGRADUATE STUDENTS**
 - i. Prior enrolling to your unit please choose :-
 1. [9410 code](#)
 2. for General Studies unit starts with MPU code
 - ii. [C2001 code](#)
 1. Bachelor of Computer Science
 2. Bachelor of Computer Science in Data Science

Web Enrolment System	Web Enrolment System
Enrolment / Re-Enrolment	Choose course
Fees / Scholarships	General Studies (Mata Pelajaran Pengajian Umum) Degree (9410) MPU units code
Student Services	Bachelor of Computer Science (C2001) Course unit code i.e : FIT1045, FIT1047....
Course Progression	Back to Main menu
Enrolment Access Dates	
WES Guides	
Monash Links	
my.monash	
Allocate+ (Class Allocation)	
Class timetable (prev. MUTTS)	
Moodle	

STEP 4

- **Please complete the following (please refer to the attachment)**
 - **Postal Address / Emergency Contact Details/Mailing Name Format**
 - **Monash Compulsory Module**
 - **Enrolment Questionnaire**

Note: Do not amend anything in the Area of Study section

Web Enrolment System	Web Enrolment System	
Enrolment / Re-Enrolment	✓ Check <u>Faculty and Course</u> requirements before enrolling. It is your responsibility to ensure your enrolment complies with course requirements. Arrange a meeting with your Course Adviser if you are unsure.	
Fees / Scholarships	✓ <u>New to Monash Questionnaire</u> - help us support your journey at Monash. (Note: please complete the questionnaire after you've completed all other enrolment steps)	
Student Services	Enrolment Summary:	
Course Progression		
Enrolment Access Dates		
WES Guides		
Monash Links		
my.monash		
Allocate+ (Class Allocation)		
Class timetable (prev. MUTTS)		
Moodle		
	Postal Address ✓ Emergency Contact Details Mailing Name Format Your address details and mobile number must be up to date. For new students, this is part of Get Started - Enrolment: Register details Click here for help	Last updated: 04/05/2021
	Monash Compulsory Modules ✓ You must complete the compulsory module(s) listed opposite in the <i>Status</i> column. All you need to do right now is agree to complete the module(s), then finish the other Enrolment Summary tasks. <i>Academic Integrity</i> introduces the concept of ethics in academic work and directs you to resources to develop academic integrity knowledge and skills. <i>Respect at Monash</i> aims to educate and encourage healthy relationships and mutual respect, and promote behavioural change to create a safer, more inclusive community. You'll find more information about the modules on the Compulsory modules webpage Click here for help	Compulsory Unit Portal: Respect at Monash: INCOMPLETE Academic Integrity: INCOMPLETE
	Enrolment Questionnaire ✓ Your citizenship status, residency, education qualifications and disability information. For new students, this is part of Get Started - Enrolment: Register details Click here for help	Last updated: 16/01/2022 Transaction Q000619082
	Area of Study Nominate your majors, extended majors, minors or specialisations. For new students, this is part of Get Started - Enrolment: Enrol in units Click here for help	No record SPECIALISATION Advanced computer science UNCONFIRMED
	Unit Enrolment INCOMPLETE ✓ Your unit enrolment. For new students, take a look at Get Started - Enrolment: Plan your course and Enrol in units. Once you have received your 'U' transaction number you have successfully accepted your offer and enrolled in your course. Click here for help	Course: Bachelor of Computer Science (C2001) Campus: MALAYSIA FACULTY OF INFORMATION TECHNOLOGY No record

STEP 5

- [How to enrol/add the unit?](#)

5.1 In the 'Unit Enrolment' link, search the unit and click 'Search Now'

Web Enrolment System

Search by Unit code [Help](#) 

Search by Title [Help](#)

Advanced Search [Help](#)

Faculty 
* Mandatory (Choose one)

Campus 
* Mandatory (Choose one)

Select if required, or leave as 'All'

Teaching Period 

Class Type 

Year Level 

5.2 Choose

- SEM 1 (OFFICIAL CALENDAR)(Current Year)'- 'MALAYSIA' for February semester.
- SEM 2 (OFFICIAL CALENDAR)(Current Year)'- 'MALAYSIA' for July semester.

See example below:

Select	Semester	Campus	Type
☐	SEM 1 (OFFICIAL CALENDAR) (2022)	CLAYTON	ON-CAMPUS BETWEEN 8AM AND 9PM
☒	SEM 1 (OFFICIAL CALENDAR) (2022)	MALAYSIA	ON-CAMPUS BETWEEN 8AM AND 9PM
☐	SEM 2 (OFFICIAL CALENDAR) (2022)	CLAYTON	ON-CAMPUS BETWEEN 8AM AND 9PM
☐	SEM 2 (OFFICIAL CALENDAR) (2022)	MALAYSIA	ON-CAMPUS BETWEEN 8AM AND 9PM

Click 'Accept'

5.3 UNITS SELECTION

- **Refer to**
 - <https://www.monash.edu.my/IT/home/commencing-students/February-intake/enrol-in-uni>
 - **Under the dropdown list of :**
 - What to enrol for Bachelor of Computer Science (C2001) course?
 - What to enrol for Bachelor of Computer Science in Data Science (C2001)
- Before you select the unit, please check the offering period from the Monash [Handbook](#). Some units may be only offered once per year.

Those with Credit Transfer i.e Monash College Diploma
(Please refer below)

Example credit that you have been offered

Units recommended for credit for the Bachelor of Computer Science

Provided that any conditions listed on your course offer letter are met, the following units are recommended for credit for the Bachelor of Computer Science that you have selected.

ENG1005	Mathematics for engineering and preclusion of MAT1841 Continuous mathematics for computer science
FIT1006	Business information analysis
FIT1033	Foundations of 3D
FIT1045	Algorithms and programming fundamentals in python
FIT1047	Introduction to computer systems, networks and security
FIT1048	Fundamentals of C++
FIT1055	IT professional practice and ethics
MTH1020	Analysis of change

You can arrange the units as per below. Tick (✓) means the units with credit transfer. This is just an example, you still could swap the unit as long you completed the units as per the [course requirement](#).

BACHELOR OF COMPUTER SCIENCE (C2001) - 2022

Advanced Computer Science Specialisation

Year 1 / Level 1 (48 credit points)

February Semester	FIT1045 Algorithms and programming fundamentals in python ✓	FIT1047 Introduction to computer systems, networks and security ✓	MAT1830 S1,2022 Discrete mathematics for computer science	Elective ✓ FIT1006
July Semester	FIT1008 S1,2022 Introduction to computer science [FIT1045]	FIT1055 IT professional practice and ethics ✓ [12 points of FIT units]	MAT1841 ENG1005 Continuous mathematics for computer science ✓	Elective ✓ FIT1033

Year 2 / Level 2 (48 credit points)

February Semester	FIT2004 S2,2022 Algorithms and data structures [FIT1008 and 6 points of Level 1 mathematics]	FIT2099 S1,2022 Object-oriented design and implementation [One of FIT1045, FIT1048, FIT1051, FIT1008]	Elective ✓ MTH1020	Elective ✓ FIT1048
July Semester	FIT2014 S2,2022 Theory of computation [FIT1045 & MAT1830]	FIT2102 S2,2022 Programming paradigms [FIT1008]	Elective S1,2022	Elective S2,2022

Summer Semester

FIT3199 Industry work experience (0 credit points)
[Completed a minimum of 96 credit points including FIT1055]

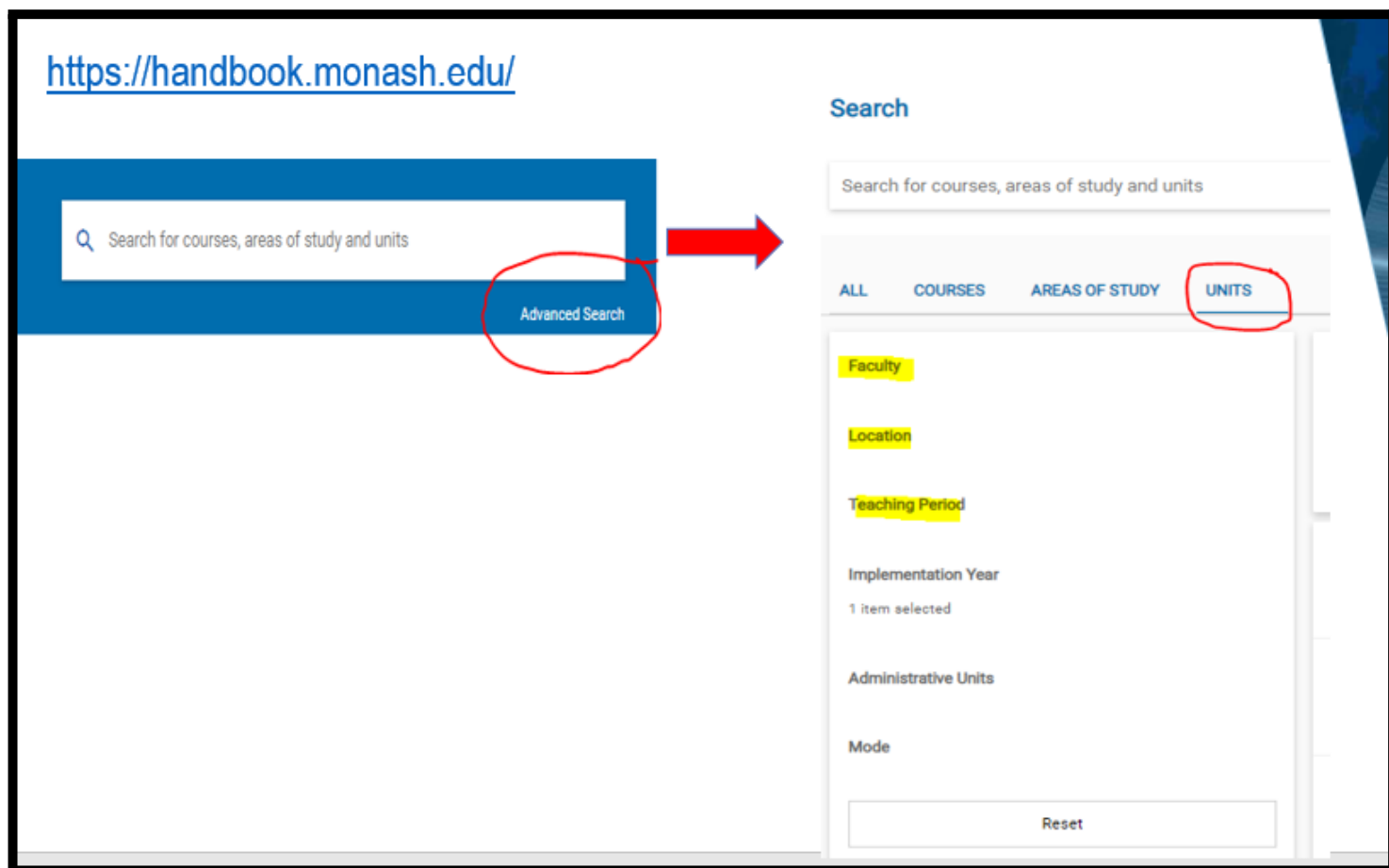
Year 3 / Level 3 (48 credit points)

February Semester	FIT3161 Computer science project 1 [FIT2004]	FIT3155 Advanced data structures and algorithms [FIT2004]	Level 3 Computer Science Approved Elective*	Elective
July Semester	FIT3162 Computer science project 2 [FIT3161]	FIT3171 Databases [One of FIT1045, FIT1048, FIT1051 or ENG1003]	FIT3143 Parallel computing [FIT2004]	Elective

5.4 SELECTION OF ELECTIVE UNITS

- Electives can be undertaken from either IT Faculty or other Faculties. Things to remember -
 - Before enrolling in the elective, check if you have satisfied the pre/co-requisite of the unit
 - Make sure you still have elective space as per your [course map](#)

You may Try to search using the steps below in the Monash [handbook](#)



THE END

