New and Renewal of Dependent Pass Application

Note that dependants can apply for a dependant pass only if the principal has a student pass.

Eligibility:
1. Postgraduate students from all countries are eligible to apply for a Dependant Pass.
2. Undergraduate students (Bachelor Degree only) from countries listed below are eligible to apply for a Dependant Pass:
   - Saudi Arabia
   - Bahrain
   - United Arab Emirates (UAE)
   - Turkey
   - Qatar
   - Azerbaijan
   - Palestinian Territories
   - Kuwait
   - Yemen
   - Iran
   - Syria
   - Oman
   - Jordan
   - Lebanon
   - Iraq
   - Libya
   - Maldives
3. The Dependent Pass will only be valid for as long as the student has a valid Student Pass and must be renewed yearly (maximum pass duration at any one time is 12 months).

Entry Guideline for New Dependent Pass Applicants:
1. Dependent must enter Malaysia as a tourist using the Social Visit Pass first before applying for a dependent pass.
2. Some nationalities additionally require a Single Entry Visa (SEV) to enter Malaysia. The list of nationalities requiring a SEV can be found here.
3. Dependent(s) must apply for SEV at their home country before entering Malaysia. The SEV must be applied via the Malaysian Representative Office (MRO) or Malaysian Embassy at their home country. The visa cannot be applied through the online portal. E-Visa is strictly not acceptable.
4. It would be good for dependents to bring along a copy of your enrolment verification letter, student’s passport data page and student pass page to be presented to the Immigration officer at the airport.
5. After entering Malaysia, the dependent pass application will be submitted by institution on behalf of student to Immigration for approval. Once approved, passport will be submitted for dependent pass sticker endorsement.

Documents Checklist (both New and Renewal):

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<tr>
<th>Student/Applicant</th>
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<tbody>
<tr>
<td>1. Passport copy</td>
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<td>II. Latest student pass</td>
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<tr>
<td>II. Passport info page</td>
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<td>2. Offer letter to study at Monash Malaysia</td>
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<tr>
<td>3. Proof of financial support</td>
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Note: Bank statement will not be accepted unless it meets the following criteria:
A. Statement with bank letterhead (must be within three months from the date of issuance)
B. Contain the name of the account holder (student/dependant)
C. Type of the currency of the account (eg: USD, KWD, INR, MYR)
D. Must be an active account that shows latest transactions
E. Must have sufficient bank balance amount (min of RM10,000 for principal and RM10,000 for each dependent)
F. Signed and stamped by a bank official
G. Must be in English. If it is in other languages, ensure that the statement is translated by an authorised translation company.
### Dependant

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| **1** | Passport copy  
   I. Passport info page  
   II. All pages with visa information and stamps  
   III. Observation page, if applicable (showing any extensions, clarifications of name, and previous passport numbers) |

Note: Recommended passport validity duration of at least 14 months.

| **2** | Two recent passport sized photos  
   ● WHITE background  
   ● Professionally printed  
   ● 45 mm high x 35 mm wide |

Check from the links below to ensure that your photo meets EMGS requirements before submitting.  
1) [EMGS passport photo guide](#)  
2) [Photo checker](#)  

| **3** | Copy of marriage certificate and relationship letter (only applicable for student’s spouse)  
   I. Marriage certificate  
   II. Marriage certificate that is translated to English (if applicable). Please ensure that the certificate is translated by an authorised translation company.  
   III. Relationship letter from Embassy |

Note: The copy of the marriage certificate must be attested by the Embassy in Malaysia and the date of the Embassy’s stamp must be within the current year.

| **4** | Copy of birth certificate (only applicable for student’s children)  
   I. Birth certificate  
   II. Birth certificate that is translated to English (if applicable). Please ensure that the certificate is translated by an authorised translation company.  
   III. Relationship letter from Embassy  
  
Copy of birth certificate (only applicable for student’s parents)  
IV. Student’s birth certificate  
V. Student’s birth certificate that is translated to English (if applicable). Please ensure that the certificate is translated by an authorised translation company.  
VI. Relationship letter from Embassy |

Note: The copy of birth certificate must be attested by the Embassy in Malaysia and the date of the Embassy’s stamp must be within the current year.

| **5** | Certified Copy of Legal Document (only applicable for student’s step children or adopted children)  
   I. Legal documents as proof of adoption issued by the court/fostered home/government agencies.  
   II. If the stepchild or adopted child is a citizen of the People’s Republic of China, kindly provide a legal letter from the Malaysian Embassy in China. |

| **6** | Letter of Oath (applicable for children aged between 7 to 18 years old who are not attending school)  
The Letter of Oath must:  
I. State that the child is not attending school/child is homeschooled  
II. Be stamped by commissioner of oath |
**Additional Notes:**

- Children accompanying their parents MUST have individual passports.
- The applicant cannot share a passport with the principal (student).
- The following type of passports are not acceptable:
  - Diplomatic
  - Official
  - Refugee
  - Temporary
  - Emergency passport
- If the documents are not in English or Bahasa Malaysia, the documents must be accompanied by a full translation into English that can be independently verified by EMGS. The original translation must contain:
  - Confirmation from the translator or translation company that it is an accurate translation of the original document
  - The date of the translation
  - The full name and signature of the translator or of an authorised official of the translation company; and the translator or translation company's contact details.

**Disclaimer:** The application is subject to approval by the Malaysian Immigration Department. The Immigration Department of Malaysia reserves the right to request for any additional documents that are not listed in the checklist.